

Considerate Constructors Scheme

Monitor's Site Report



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|--------------------------|------------------------------|-------------------|------------|
| Project name | Tennyson Drive Phase 2 | | |
| Contractor name | Eric Wright Construction Ltd | | |
| Onsite contact(s) | Roy Ormshaw | | |
| Site ID number | 79015 | Visit no. | 2 |
| | | Visit date | 07/10/2014 |

Site description, context and location

Construction of 22 speculative dwellings in 3 phases on greenfield site, this being the initial part of phase 2. Site is bounded by main road on 1 side, dwellings on 2 sides and a health centre to remaining side. Site is accessed by quiet estate road and is located on the outskirts of large seaside town.

| Checklist section | 1 st visit | 2 nd visit | Score descriptor |
|------------------------------------|-----------------------|-----------------------|------------------|
| 1. Care about Appearance | 8 | 8 | /10 |
| 2. Respect the Community | 8 | 8 | /10 |
| 3. Protect the Environment | 8 | 8 | /10 |
| 4. Secure everyone's Safety | 8 | 8 | /10 |
| 5. Value their Workforce | 8 | 8 | /10 |
| Total score | 40 | 40 | /50 |

For more information on score descriptors, see 'Site Scoring Explained' or visit www.ccscheme.org.uk

Executive summary

This is an excellent site and it is very clear that the site and the company fully support the scheme and are intent on achieving the highest possible score. Care about Appearance is Excellent with grass cutting and weeding to public areas being undertaken to ensure a positive image of the site is portrayed. Respect for the Community is excellent and it is clear the site has taken a very positive approach to its relations to neighbours with all neighbours on adjoining estate benefiting by site ensuring estate roads are adopted by LA. Protecting the Environment is excellent with company regularly monitoring environmental, ecological, energy issues related to construction. Securing Everyone's safety is excellent with safety clearly a very high priority. Valuing the Workforce is excellent with good poster displays covering a range of issues.

Innovative activities

| | |
|----------------|--|
| 1. Appearance | |
| 2. Community | |
| 3. Environment | |
| 4. Safety | |
| 5. Workforce | |

While an innovative activity is required to achieve a score of 10 in any section, such activities will be recorded regardless of score. When recorded on a visit where a score of 10 has not been achieved, the activity may count towards achieving a 10 score on subsequent visits. An innovative activity will only count once towards a 10 score unless it is further developed and improved. See 'Site Scoring Explained' for further details.

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| Monitor name | John Wilcock MSc |
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Monitor's Site Report - Detailed summary of findings



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|-----------------------|------------------------|-------------------|------------|
| Project name | Tennyson Drive Phase 2 | | |
| Site ID number | 79015 | Visit no. | 2 |
| | | Visit date | 07/10/2014 |

1. Care about Appearance

| | | |
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| <i>First visit findings and score</i> | 8 | /10 |
| <p>Site is fully fenced in Heras fencing with vehicle and pedestrian gates fronting estate road and has very good clear signage and public roads and footpaths are clean and tidy. Cabins are located close to site entrance and are painted in company colours, there are designated storage areas for materials, plant and skips, a wheel wash is in operation and roads are swept as required. Operatives are required to be neat and tidy and all wear appropriately branded PPE. There are designated operatives in charge of litter picking, deliveries and material storage, waste and skips. Cleanliness and good housekeeping are induction items and welfare facilities are inspected and have sign off list. There is a designated covered smoking area which is out of public view. Company values are promoted by signage, branding, newsletter on notice boards and site promotions.</p> | | |
| <i>Second visit update and score</i> | 8 | /10 |
| <p>Site entrance, notice boards and some fencing currently being relocated to facilitate access to show houses, paved road is being maintained in working order to provide good access and maintain appearance, site signage is still good and clear. Cabins have been relocated to central area of site and are accessed via segregated pathway and pedestrian gateway. There is a designated operative litter picking and grassed areas near site are cut and weeded on a weekly basis to maintain a good appearance. Covered smoking area has been relocated but is still out of public view, company values are promoted by newsletters which are displayed on notice boards on site boundary and in welfare facilities.</p> | | |

2. Respect the Community

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| <i>First visit findings and score</i> | 8 | /10 |
| <p>There has been a further letter drop since phase 1 completed, there is continuing extensive personal contact with immediate neighbours. Parking and unloading are on site and deliveries are timed to avoid school times. There has been meaningful contact with FE College and primary school and health centre. Local sub-contractors and suppliers are extensively used, charities are also supported. Scheme banners and posters are clearly displayed in and around the site and is an induction item and company has a CCS champion. Language, behaviour and courtesy are induction items and site demonstrates a commitment to ensure neighbours suffer minimum inconvenience. Compliments and complaints are recorded using company process. A lasting positive impression is being left by donation of tables, benches, paving to adjoining public area and stoned car park for 3 cars for neighbours.</p> | | |
| <i>Second visit update and score</i> | 8 | /10 |
| <p>There has been a further letter drop to all neighbours, there is very regular informal contact between all neighbours and site and company and site is also in regular contact with residents committee of nearby apartment blocks. Site employs 70% of labour from local area which is commendable and uses local depots of suppliers, contact with local school and FE/HE College has been maintained. Charities have been supported from site and company has received a bronze award for payroll donations to charity, there has been some significant work done for adjoining neighbours on a goodwill basis. Scheme banners and posters continue to be prominently displayed in and around the site and the new language initiative by the scheme is being promoted. A positive lasting impression is being left with previously identified works and also construction of new bridge way and completion of access road through adjoining estate being completed to LA adoption standard which has provided wide support for site</p> | | |

3. Protect the Environment

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| <i>First visit findings and score</i> | 8 | /10 |
| <p>An initial survey was undertaken for the original site and there are no site specific items on this phase. There are environmental toolbox talks to operatives and relevant information is included in newsletter on public notice boards. The environmental coordinator visits site every 2 weeks and identifies any matters arising, there are also environmental KPI's. SWMP is in place and reports from WMS are displayed on public notice boards and in welfare facilities. Majority of excavated material retained on site and recycled stone is used as fill. Dust suppression measures are in place and no dry cutting is allowed. There is a dedicated refuelling point from a bunded bowser and spill kits are available. PIR's push taps and eco cabins are in use, rainwater is used for wheel wash and washing down as is rainwater from excavations. Carbon footprint is being measured regularly and a positive contribution is being made to the natural environment by cutting and weeding public open space and clearing adjoining water course.</p> | | |
| <i>Second visit update and score</i> | 8 | /10 |
| <p>Environmental coordinator continues to visit site on a regular basis to monitor waste, energy consumption, pollution, and ecology, a new survey has been completed, hedges trimmed by hand to cause minimum disruption and 4 bird boxes provided. SWMP in place and targets set and monitored, WRAP reports are produced on a monthly basis and company and site is participating in ESOS energy efficiency to identify better procurement routes for utilities other energy conservation measures remain in place and carbon footprint is measured monthly. A contribution is being made to the natural environment by provision of fishing stages to public pond and by working with wildlife trust on a local project.</p> | | |

4. Secure everyone's **Safety**

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| <i>First visit findings and score</i> | 8 | /10 |
| <p>Location of nearest hospital is displayed with direction sheets, first aiders are identified by name, photo, mobile number and helmet sticker, sub-contractors first aiders are acknowledged at induction and wear helmet stickers a cscs card is required to access the site. Site is securely fenced and gates are kept closed when not in use and drivers are requested to observe a 5mph speed limit on the estates roads. Sub-contractors are required to pre-qualify on a basis including H&S, toolbox talks include H&S, toolbox talks are held once a month, SM com[plates a weekly H&S check and ground worker and bricklaying sub-contractors do a monthly check as does the main contractors H&S dept. There is also a suggestion box and an anonymous reporting line for use by operatives and an operative of the month competition is running on site. Emergency evacuation procedure was tested 4 weeks ago. All orders include a request for drivers to be appropriately qualified, on arriving at site drivers are given a short induction and offered a travel pack giving appropriate information regarding HGV's accidents etc., benefit might be gained by including a resume with induction. A current risk board is in operation and operatives are able to give feedback via open door policy, suggestion box and report line.</p> | | |
| <i>Second visit update and score</i> | 8 | /10 |
| <p>Security of site being maintained during relocation of site access, safety measures previously identified remain and a new initiative at induction promotes the use of positive intervention cards to increase operative participation, posters also further support the initiative by publicising the incentives for best suggestion, the public suggestion box at site entrance also remains in operation. Public safety is maintained by ensuring site gates are kept shut and suppliers are requested to use rigid bodied vehicles if possible. Travel pack continues to be offered to delivery drivers to maintain safety of cyclists and company now identifies safe cycle routes on its logistic plans and have attended a development day on protecting cyclists.</p> | | |

5. Value their **Workforce**

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| <i>First visit findings and score</i> | 8 | /10 |
| <p>Relevant information is included in induction and supported by anti-bullying and similar posters, whistle blowers information anonymous reporting line etc. Training needs are identified at pre-qualification and RAMS and competency assessed by cscs card. Medical conditions and contact details are recorded at induction and retained on site. There are good clean welfare facilities including lockers and showers and they are kept hygienic by sweeping and mopping 3 x week. Company employs apprentices, 2 on this site and encourages sub-contractors to employ them, it also has its own training academy and employs graduate trainees. Health and wellbeing of operatives is supported by numerous posters on lifestyle, living and men's health and giving fruit every week for "Fresh Fruit Friday". Operatives are able to provide feedback via open door, suggestion box and report line</p> | | |
| <i>Second visit update and score</i> | 8 | /10 |
| <p>E. O. and diversity policies are referred to at induction and given in handbook and the new language initiative posters are being displayed around site, an anti –bullying poster and information is also displayed and there is clearly an open door policy in place. There is a poster campaign on site identifying occupational health risks relating to respiratory diseases, depression and anxiety, there are also posters on healthy living and lifestyle etc. New entrants are encouraged by taking graduate trainees and requiring that all sub-contractors employ apprentices and monitoring this at pre-qualification stage. Operatives are able to provide feedback through anonymous reporting line, positive intervention scheme, suggestion box and open door policy.</p> | | |

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| 1st Visit score | 40 | /50 |
| 2nd Visit score | 40 | /50 |

*The contents of this report are a reflection of the meeting held between the Scheme's Monitor and the site representative, and the activities and initiatives witnessed at the time of the visit. When appropriate **bold italic** statements will indicate where improvements can be made.*